

SLV Folk Arts & Fiber Festival Prospectus

Contact persons:

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Important Dates:

June 1, 2007: Deadline for vendor applications and workshop proposals
June 15, 2007: Notify all applicants of their acceptance status
July 13, 2007: Workshop Day
July 14, 2007: Vendors, Demos, Food & Performances
July 15, 2007: Vendors, Swap Meet, Food

Jury Process: The Jury will consist of local artists and event professionals. We also reserve the right to consult other professionals if it serves the best interest of the Fair to do so. The jury's final decisions will be based on the number and type, variety of applicants; quality of vendors, application presentation, space availability, etc. Qualifying media: Wood, clay, metal and fibers-to include fabric, plant, animal fibers, paper, beadwork, and glass

Fees:

Art/ Food/Info Booths: \$45 or (\$60.00 for shared booth) by June 10, and \$55 (or \$70.00) by June 30, 2007-must be paid with application. Fees will be returned if vendor is not accepted (for example, if there are already similar vendors contracted) but no fees will be returned to those who do not show up to participate. Specifically, no fees will be refunded after June 30, 2007 unless otherwise negotiated.

Workshops: see workshop proposal applications

Street Performers: No charge, but performer must have a city Vendor License to both participate and set up a tip jar.

Swap Meet: No charge, but must have a city Vendor License to participate.

Vendor Licenses: \$8.00 Colorado special events license: \$5.00 MV Vendor License. All vendors and participants must have and display either a Colorado Sales Tax licenses or a Colorado Special events license (if retailing) AND a Monte Vista Vendor License. The special events licenses are available online at http://www.revenue.state.co.us/TPS_Dir/wrap.asp?incl=Formnumber

It will take 4-6 weeks to receive this in the mail. You should have received a MV events license application in your prospectus packet. You will need to show your special events license to the city of MV to get a vendor license. Should you need the extra time, that office will be open at 8-4 on June 14 and 8-12 on June 15. It only takes a few minutes to get the vendor license, but you must have it on site when the festival opens.

Other Info:

Electricity: Electricity is unavailable unless you bring/rent a generator.

Insurance: All vendors must provide their own liability and property insurance if desired. The SLV Folk Arts and Fiber Festival assume no risk to you or your property.

Swap Meet: 10-12 on Sunday, July 15.

Security: The SLV Folk Arts and Fiber Festival will provide on sight security overnight (the 13th & 14th), but vendor still assumes all risk. If you are uncomfortable, you may choose to pack up overnight.

Setup: Vendors must be set up by 9:30 each morning on Saturday and Sunday.

****Earlier may be even better as MV has big morning traffic in the SUMMER precipitated by local yard sales. Much of this traffic is tourist based! Food vendors might consider providing breakfast fare and others might consider small ticket items that might appeal to this demographic. Just a thought-- we very much want to promote quality first. ****

Weather: July weather in Monte Vista is cool in the morning and temperate during the day—we have an intense bright sun at this altitude, though we often have rain briefly each day as well. Please plan accordingly. Sunscreens, umbrellas are imperative ☺ They don't call us "The Land of Cool Sunshine" for no reason!

Animals: Allowed in the park for display and demonstration, but must be sheltered at night. Fair Organizers are currently looking for sleeping arrangements for your beloved animals, so do keep in touch! Please arrange to clean up after your animals. Poopy parks are no fun for anyone! ☺

*** Please keep this info for your records and return only the application with the necessary fees, photos, SASE, etc...

SLV Folk Arts and Fiber Festival Application

Application Checklist:

Contact Info _____

Description of products/ price ranges _____

Photos of products (required--for all but food vendors) _____

Photos of past booths/ displays (preferred) _____

Self Addressed Stamped 5"x7" Manila Envelope _____

(Photos cannot be returned without this, sorry)

Mailed CO event license to CO Dept of Revenue _____

Mailed MV vendor license to MV City Hall _____

Fees: Make all checks out to the SLV Folk Arts and Fiber Festival

Application Fee for booths and food vendors 20.00 _____

TOTAL _____

Name (please print) _____

Mailing Address

Phone # _____ E-mail address _____

I, _____, have read and understand all the limitations and expectations of the SLV Folk Arts and Fiber Festival and agree to said terms. Signature _____ Date _____

Description of work/product(s)

price range**

You may attach another sheet if you need more room

please distinguish vendor goods from swap meet items